

PTSA Board meeting minutes for 10/17/13

The meeting began at 6:40pm

Elizabeth welcomed everyone and there was a motion to approve the minutes, it was seconded and approved by voice vote. Board members in attendance were Dana Buhl, Ryan Manner, Heidi McNamee, Matthew Latterell, Ina Zucker, Justine Light, Jennifer Hutchinson, Kim Jarvis, Cindi Carrell, Elizabeth Levi, Beth Azar, Ricard Ismach, Dan Keppler and Principal Amy Kliener.

Dana gave her report. She spoke about the idea that had been reasserted about putting a fence along the playground was not going to be met with enthusiasm by either the SNA or Amy. Dana feels like it might not be the best focus either. The proposed solution might be to talk with Matt and Zalika about it. There may be a possibility of perimeter parents stationed outside school grounds but not engaging with kids at all. This would keep a level of confidentiality around what goes on out on the playground to avoid pigeon-holing and gossip happening that could hurt kids and families. There was a motion made to spend up to \$1000 of the PTSA safety money on the yellow jackets for all K-5 teacher and a few extras to wear on playground during playground duty. It was seconded and the motion carried by voice vote. Safety buckets were supplemented in each of the classrooms and there are a few more needs so there was a motion made to use some of the approved safety funds towards beefing up those kits up, it was seconded and passed by unanimous voice vote. An informational piece about the earthquake drills occurring in our school will go out in the messenger.

Matthew gave a fundraising report:

Harvest Faire report: all arts and crafts are coming along, lots of sign ups coming, hay bales are set, cider press apple supply is set, pumpkin guess is set, there will be several items for sale in the hallway.... succotash (3 piece string combo band) will be playing, Ryan and Vinnie have been menu planning, sausages will be done by Erin Morris. Door will open around 11am for people to start setting up. Grill is all good to go as well (a huge thanks to Don for his help cleaning it up). Foundation raffle will be announced at Harvest Faire.

Taste of Sunnyside (which will have a new name?) will be on Friday, Dec 6th at the Laurelhurst Club. There is a procurement crew (more help is needed) and things are going along. There is one snag in that LC requires a steep \$2 Million per incident insurance policy when serving hard alcohol. It is hard to find a reasonable policy, and things are up in the air...some changes are: no arts/crafts event, no wine toss but something wine related may be in the mix. Proceeds will benefit the Foundation AND PTSA, with the paddle auction funds going straight to the Foundation. The question was raised about whether it would be wise to recommend that the taste can become a foundation only event in the future. It remains to be seen if it will be a large enough success to benefit both or if we can let go of that est. 10K in funds raised (to be made

up somewhere else?!). Other possible benefactors were mentioned (growing gardens, Jason Lee, teacher wish list) but nothing is confirmed.

Amy addressed the state report card and Sunnyside's lower grade for school reports. The reports are based on a % of tests taken, which affects SES because there are a lot of families who have opted out of the test taking for their children. Amy wondered if it was necessary to address the whole school about this issue or just see what the climate was in the next few weeks.

Cindi gave the Treasurer's report:

There will be a name change from Scrip to Gift Card sales in the budget from now on. She encourages that donation vendors fill out the in-kind forms and that she gets that slip for her records. There is a necessity of being a (payment enrolled) member of PTA in order to be covered by insurance.

Cindy Ewers is our Westwind coordinator and Derek Lennington is the new treasurer for the Foundation and working closely with the PTSA on fundraisers. We are handling all of the raffle tickets sales and the Foundation will be covering their paypal costs for the raffle sales with cc.

A motion was made to purchase quickbooks from our discretionary account on the budget, it was seconded and the motion carried with voice vote.

A motion was made to approve an expenditure of an additional \$500 from discretionary funds to pay for an outside tax preparation firm, it was seconded, discussion was made and the motion carried with unanimous voice vote.

Cindi passed around an explanation of the balance sheets and the how to see where the profit is on the financial reports and what our assets are on the books.

Karen sent an update via email. The raffle sale has begun and the winner will be announced at harvest faire. The after school program is coming together with several parents interested and offering plans for classes to be available in the winter.

Beth mentioned a need to create a policy around who can advertise in the messenger. It was discussed and the consensus was that there should not be any ads for services. A motion was made that the PTSA not include tutors for hire in the messenger, it was seconded and the motion carried with voice vote. It was decided that the messenger would mention that Ryan has a list of all tutors, in case families need that info.

Matthew mentioned that the Back to school ask is going very well. Foundation has raised over 3k through that avenue so far. Chinook books need more sales. Restaurant sales are going well, from Pizzicato and Teote. Next month's restaurant TBA. Wreath

sales leader is uncertain. Matthew will check with Tory Cowan and Ricardo showed interest in helping as well. Apple sales are a possibility as well.

Beth mentioned she thought it would be a great idea to have the harvest faire coordinator in place by June for the following school year. She also mentioned that soon they will have grade based lists that will help with getting messages out to specific classrooms.

meeting adjourned at 8:26pm
Minutes taken by Secretary , Justine Light