

## **SES PTSA Executive Committee Meeting Minutes – October 4, 2011**

The executive committee of the PTSA Board convened a meeting on Tuesday, Oct 4, 2011 at approximately 8:30 a.m. to discuss the purchase of new stoves for the SES community kitchen. The meeting was held in the lobby hallway of SES.

Present at the meeting were:

Heidi McNamee  
Cindi Carrell  
Elizabeth Levi  
Dan Keppler

Cindi described the proposal to purchase new stoves for the SES community kitchen. The current stoves are no longer adequate or fully functional.

The stoves would be purchased at a discount and at a cost of approximately \$812. Members of the SES community have raised about \$350 in funds toward the purchase the stoves. Cindi proposed that the executive committee approve an expenditure of up to \$500 from discretionary funds in the PTSA budget to fund the remaining purchase price. There are approximately \$4950 in discretionary funds currently available in the budget.

A motion was made and seconded to authorize up to \$500 for the purchase of the new stoves. It was seconded and passed with a unanimous voice vote.

Thereafter the meeting adjourned at approximately 8:40 a.m.